



**Knights of
Columbus®**
**Texas
State Council**

Needs-Based Educational Grant Program

Informational Page

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State Council Charities maintains two Education Grant Programs funded by the interest received on the **Humberto Cardinal Medeiros Trust Fund** managed by the Supreme Council. These two programs are the **Catholic School Grants** and the **Individual Needs-Based Educational Grants**.

Catholic School Grants

State Council Charities will award \$2,000 or more per Diocese to designated Catholic Schools. Prior to March 1st, the Educational Grant Committee will ask the Bishop of each Diocese, the Diocesan Superintendent or Director of Catholic Education, to designate schools to receive the funds and the amount (at least \$500) each school is to receive. Funds will be provided after the State Convention. Each Diocese will receive at least one \$2,000 grant.

Individual Needs-Based Educational Grants

State Council Charities will award at least one \$1,000 Educational Grant per Diocese and two more \$1,000 Educational Grants to the next two highest scoring applicants (all Dioceses are eligible for one of these two at-large awards). Applications for these grants are due March 1st. The winners will be announced at the State Convention.

Eligibility

An applicant must be a Knight of Columbus member in good standing, or his wife, son, or daughter, of a Council located in Texas. A grandchild of a member in good standing in a Council in Texas may apply if their father is not a Knight or is not in good standing. Descendants of deceased members or grandfathers who were in good standing are also eligible. Also, any graduating senior in a Catholic high school, or a graduate of a Catholic high school in Texas, is eligible when sponsored by a local Council in Texas (even when the student's parent or grandparent is not a Knight). All applicants must be at least a high school senior who will be graduating, or a high school graduate, or a college or technical school student, or a seminary student, or enrolling in other advanced training.

Educational Grant money is to be used for education in a University, College, Junior College, Technical School, Business School or Seminary.

The application must be **complete and received on time**. There will be no exceptions to the deadline.

The sponsoring Council's Supreme and State per capita must be paid in full and the Council may not be suspended by Supreme.

The formula for determining numbers of grants is one per Diocese, plus one additional grant for reaching each increment of 7,500 Knights in the Diocese as of July 1.

EDUCATIONAL GRANT APPLICATIONS ARE DUE BY MARCH 1st.

APPLICATION CHECKLIST

This checklist is for your personal use and to aid you in completing the application properly. Keep this page, do not submit it with your application.

PARTS	DATE COMPLETED	DOUBLE CHECKED	PDF, SCANNED	NOTES
Part 1 Personal Information				
PART 2 Verification Signature				Signature must be hand signed, not electronic.
PART 3 Transcript Copy				Transcript(s) unofficial copies are acceptable. Please do not send transcripts that require electronic sign-ins.
PART 4 Essay				250 words Needs-Based Essay. Typed or printed name at top, written signature required at the end.
PART 5 Per Capita Confirmation				Filled out and SIGNED by the Grand Knight to confirm Per Capita is up to date.
PART 6 Deadline March 1 st				Must be received no later than midnight March 1 st . Hard Copies if mailed; ONLY PDF if emailed. Don't wait until the last minute! Other formats such as jpeg are not acceptable.
Notes				Do not send pages A or B with the application materials.

How long is a 250 word Needs-Based Essay? About half a page in Microsoft Word with font-size twelve. Click 'review' at the top, then 'word count'. It doesn't have to be exactly 250 words, just close to that number.

The application can be filled electronically but must be printed and scanned into **pdf format** with the **mandatory signatures**. Scan the paperwork and your signed essay as a pdf (no picture files) and then email to: **leosaenz@gmail.com**. Only send pages 1 & 2 along with the other materials required as indicated on this check list.



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Application Page 1 of 2

PART 1 – Personal information must be completed by all applicants.

Name _____, _____, _____
Last First Middle

Address _____, _____, _____, _____
Street City State Zip

Home Phone _____ Cell _____ Email _____
Print Clearly

Diocese of Residence (this is the Diocese of the sponsoring Council) _____

I hereby make this application for a KofC State Council Charities Educational Grant in the amount of \$1,000 to be used while attending the School of _____

Examples: Education, Science, Trade, Liberal Arts, etc.

at _____ for the term _____

Examples: Name of the University, College, Trade School, Seminary, etc.

Example: Fall 2025

Applicant must be a high school graduating senior or a high school graduate.

Eligibility is through: Self ☐ / Father ☐ / Grandfather ☐; member of Council _____
Check One

Sponsoring Texas Council Name _____
City _____ Diocese _____

Family Information

Number and ages of brothers living at home # _____ Ages _____

Number and ages of sisters living at home # _____ Ages _____

If applying for self and/or married, number and ages of children living at home # _____
Ages _____

Father ☐ / Parent ☐ / Grandfather ☐ / or your ☐ Occupation _____
Check One Company _____

Mother ☐ / Parent ☐ / Spouse ☐ Occupation _____
Check One Company _____

Fill only If NOT related to a Texas Knight:

High School _____ City _____

PART 2 – Verification signature to be completed by ALL. E-signatures not accepted, only handwritten signatures; then scan as a pdf.

I declare upon my honor that **all the statements**, and **all attachments** are true and correct to the best of my knowledge and belief. I am a high school senior or in post high school training or schooling.

Written Signature of Applicant

Date



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Application Page 2 of 2

PART 3 – Include a copy of your high school transcript, or if you are already in college your current college transcript, with the application. We do not require an “official transcript”.

PART 4 – Write an essay in which you state, in 250 words approx., why you need this grant and how it will help you to reach your educational long and short term goals. This is a Needs-Based Grant, not a scholarship.

TYPE or clearly PRINT your name at the top of the page, and hand sign the essay at THE BOTTOM.

PART 5 – Confirmation of per-capita payment and good standing of sponsoring council.

Council # _____ is sponsoring _____ and is current in its per-capita, and the applicant is sponsored by a Knight or is a Catholic high school graduate.

Name of Applicant

The sponsoring Council is in good standing as attested by the Grand Knight, with consultation of the Financial Secretary, Diocese _____

Signature of Grand Knight

Date

PART 6 – This Educational Grant application and all other required items must be received no later than March 1st. Submit all materials either by:

- Scanned pdf copies are to be emailed to **leosaenz@gmail.com**
- Send by postal mail or other carriers that guarantee receipt by March 1st to
Leo Saenz
Chair, Educational Grant Committee
Texas State Council Knights of Columbus
15005 Apple Springs Hollow
Leander, TX 78641

You will be notified by email of the receipt of your application and its status.

After the Texas Knights of Columbus Annual State Convention in the spring, the winners will be notified by the Texas State Council Office; those who did not receive a grant will be sent an email from the Educational Grant Committee.